TOWN OF ONEONTA CODE ENFORCEMENT OFFICE

3966 St Hwy 23, PO Box A West Oneonta, NY 13861

Phone: (607)432-8606 Fax: (607)432-3135 Web site: www.townofoneonta.org

Items to be included with Variance submittal

1.	Application	containing	statement	of develo	opment	intent	with t	he □	names	of o	wners
an	d developers	, □ Environ	mental As	sessment	Form ((EAF)	and \Box	discl	osure s	tate	ment

Site Plan Showing:	
 □ a. Property boundaries □ b. Building location & setbacks □ c. Parking areas (refer to 103-49) & lighting □ d. Loading areas (refer to 103-51 if required) □ e. Drives, ingress and egress points (refer to 103-52) □ f. Sign location and illumination □ g. Existing land use for a distance of 200' from lot □ h. Buffering (if abutting a residential use) □ i. Building permit application and fee □ j. Variance application and fee □ k. Owners within 200 feet □ l. Short EAF □ m. Sketch plan □ n. Copy of tax map 	
eviewed date: by:	
Code Enforcement Officer	

APPLICATION TO ZONING BOARD OF APPEALS Town of Oneonta 3966 St Hwy 23, PO Box A, West Oneonta, NY 13861 www.townofoneonta.org

Application Purpose: Interpretation Variance: □ use □ area Special Extension	Case No
Date:	County Flamming Board
To the Zoning Board of Appeals:	
I/We (name of applicant) (address) that the Zoning Board of Appeals grant a(n) of Section of the Zoning Ordinand of Oneonta.	hereby request (interpretation, variance, or special extension) ce (Section 103) from the Code of the Town
	Signature:
	Mailing Address:
	E-Mail: Phone:
	Cell Phone:

COMPLETE RELEVANT SECTION

A.	Inte	rpr	etatio	on:		
		1.	Secti	on of Ordinance or Map:		
	Specific Language (or property description of section):					
		3.		pretation of the Ordinance intent with regard to:		
В.	Use	Va	riance	e (attach site plan):		
		1.	Prope Tax I Loca	erty Description (attach copy of tax map): Map Section: Block Lot tion of property(address):		
		2.	A use	e variance to the Ordinance is requested for these reasons:		
				a. There are specific problems with the size and shape of lot or structures or the features of the land. Describe:		
				b. The granting of a variance will relieve a hardship which is peculiar to the subject property (not a personal monetary hardship). Describe hardship:		
				c. The granting of the variance will not be detrimental to the surrounding neighborhood because:		
C.	Area			ce (Applicants need only complete section's B-1, B-2a and E) ch a sketch plan.		
D.	Spec	cial	Exte	nsion		
				erty Description (attach copy of tax map): p Section: Block Lot n of property(address):		
		2.	Attac	ch a sketch plan indicating the non-conforming use and proposed changes to it.		
		3.	Com	plete sections B-1 and B-2a.		
				ch an affidavit indicating that subject non-conforming use existed prior to the adoption of the section of the Zoning Ordinance.		

E. List the name and addresses of ALL property owners within 200 feet.

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information					
Name of Action or Project:					
Project Location (describe, and attach a location map):					
Brief Description of Proposed Action:					
Name of Applicant or Sponsor:	Telepl	none:			
	E-Mai	1:			
Address:					
City/PO:		State:	Zip Code	e:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. 2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:					
3.a. Total acreage of the site of the proposed action?		acres			
b. Total acreage to be physically disturbed?					
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?					
4. Check all land uses that occur on, adjoining and near the proposed action ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Comm ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (☐ Parkland)	ercial	□Residential (suburt	ban)	_	

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	П	П	П
b. Consistent with the adopted comprehensive plan?	Ħ	H	Ħ
6. Is the proposed action consistent with the predominant character of the existing built or natural		NO	YES
landscape?			
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Ar	ea?	NO	YES
If Yes, identify:		П	П
		Ш	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
		ᆜ	\perp
b. Are public transportation service(s) available at or near the site of the proposed action?			
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed ac	tion?		
9. Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies:			П
		Ш	ш
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No, describe method for providing potable water:		_	
11 140, describe method for providing potable water.		Ш	Ш
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:			
		NO	MEC
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?		NO	YES
b. Is the proposed action located in an archeological sensitive area?		H	
			Ш
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contains	n	NO	YES
wetlands or other waterbodies regulated by a federal, state or local agency?		Ш	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:			
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check	all that	apply:	
☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successi	onal		
☐ Wetland ☐ Urban ☐ Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed		NO	YES
by the State or Federal government as threatened or endangered?			
16. Is the project site located in the 100 year flood plain?		NO	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources?		NO	YES
If Yes, a. Will storm water discharges flow to adjacent properties? NO YES			
a. The storm ratio discharges from to adjacent properties.			
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drain	ıs)?		
If Yes, briefly describe:NOYES			
		1	I

18. Does the proposed action include construction or other activities that result in the impoundment of			
water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size:			
19. Has the site of the proposed action or an adjoining property been the location	of an active or closed	NO	YES
solid waste management facility?			
If Yes, describe:			
		ш	ш
20. Has the site of the proposed action or an adjoining property been the subject of	of remediation (ongoing or	NO	YES
completed) for hazardous waste?			
If Yes, describe:			
V A PERSON AND AND AND AND AND AND AND AND AND AN			
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AT KNOWLEDGE	ND ACCURATE TO THE B	ESTO	FMY
Applicant/sponsor name:	Date:		
Signature:			

DISCLOSURE STATEMENT

Pursuant to the requirements of General Municipal Law Article 5-K, Section 809, an applicant seeking local approval for a planning or zoning action is obligated to disclose the name, residence and the nature and extent of the interest that any officer or employee of the municipality may have with the applicant.

An officer or employee of the municipality is deemed to have an interest in the applicant, when he/she, his/her spouse, their brothers, sisters, parents, children, grandchildren or the spouse of any of them

a) is the applicant, or

TO/FORMS/Application Originals

- b) is an officer, director, partner or employee of the applicant, or
- c) legally or beneficially owns or controls stock of a corporate, applicant or is a member of a partnership applicant or association applicant, or
- d) is a party to an agreement with such an applicant, express or implied, whereby he/she may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application, petition or request.

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1,	, the applicant for R	sour approvar of a planning of Zoning						
action in the Town/Village of, hereby disclose one of the following (check								
one):								
1. No officer or employed in the applicant.	1. No officer or employee of the local agency from which approval is sought has an interest in the applicant.							
2. There exists an interest in the applicant by at least one officer or employee of the local agency from which approval is sought. These interests are as follows:								
NAME	RESIDENCE	NATURE OF INTEREST						
a.		,						
b.								
c.								

TOWN OF ONEONTA ZONING BOARD OF APPEALS

Town Hall, 3966 St Hwy 23, PO Box A, West Oneonta, NY 13861

To: ALL PROPERTY OWNERS WITHIN 200 FT OF: (Property address, & tax map number, also property owner's name if not same as applicant) Please take notice that the Zoning Board of Appeals, Town of Oneonta will hold a public hearing for a use variance \square / area variance \square on the day of _______, 20_____ at or about p.m./ a.m. in the Town Hall 3966 St Hwy 23, West Oneonta, pursuant to an application from: (applicant's name & address) for: (describe purpose in detail) Copies of the complete text are on file in the Code Enforcement Office in the Town Hall in West Oneonta. All interest persons will be given an opportunity to be heard. Dated:

Applicant's Signature: