

TOWN BOARD
Regular Meeting
August 12, 2020

A regular meeting of the Oneonta Town Board was held on August 12, 2020 via Zoom with the following members present:

Councilman: Brett Holleran (arrived late)
Councilwoman: Patricia Jacob
Councilman: Randy Mowers
Councilwoman: Patricia Riddell Kent
Supervisor: Robert Wood
Town Clerk: Sara Robinson

Others present: Rob Panasci; Town Attorney

COMMITTEE REPORTS

Highway/Water & Sewer –

Shared Services Agreement- Motion was made by Riddell Kent, seconded by Jacob to approve a four year shared services agreement between the NYS DOT and the Town of Oneonta for a total amount not to exceed \$25,000.

VOTE – Ayes 5, Nays 0 Motion Carried

Skid Steer Purchase- Motion was made by Riddell Kent, seconded by Mowers to approve the purchase of a skid steer for \$63,792.00 from Milton Cat. Supervisor Wood stated that Jim changed to a slightly larger machine.

VOTE – Ayes 5, Nays 0 Motion Carried

Surplus Equipment- Motion was made by Mowers, seconded by Jacob to surplus the 2006 Sterling truck that is being replaced.

VOTE – Ayes 5, Nays 0 Motion Carried

New Highway Building- Wood stated that they moved the pad where the gas line comes into the building. It laid out better when they moved it. Supervisor Wood stated that \$3,220 is the change order for S&H Mechanical to move the gas line where it will connect up.

Jacob stated that she feels like things are creeping up in price with what we are doing

Wood stated that the contingency of the project is 10%, \$260,000 and that is usually what we put into a project like this to try to anticipate what change orders and what things we are going to want done differently. It really happens on every project.

Holleran asked where we are at on change orders with this particular project. Supervisor Wood stated that we are at about \$28,000.

Supervisor Wood stated that we may see another change order coming soon. They did drill the well for the geo thermal system. It has to be tested and we will see what the results of the test are and we will have to make a decision for another change order. It will allow for more geo thermal use in the building.

The following two estimates were received:

Piccirilli-Slavik & Vincent Plumbing & Heating Inc. - \$8,512.67

S&H Mechanical Inc. - \$3,220.

Motion was made by Riddell Kent, seconded by Jacob to approve S&H Mechanicals estimate to install a new 1 ¼ inch gas line for \$3,220.

VOTE – Ayes 5, Nays 0 Motion Carried

Supervisor Wood stated that he would like to see the bid release for the Southside Water Tank. He doesn't think that we will get them back by September, but by October and then they can start in the spring.

Motion was made by Holleran, seconded by Jacob to approve Lamont Engineers to release bid for the Southside Water Tank.

VOTE – Ayes 5, Nays 0 Motion Carried

Public Safety – Did not meet.

Facilities, Technology, Parks-

Fortin Park- Mowers stated that the handicapped Port a Jon was delivered to Fortin Park. Mowers also stated that the 'My Perfect Wish' Car Show over the weekend went well.

Human Resources and Public Benefit-

Supervisor Wood received a signed document from Gale stating her approximate retirement date of 12/18. Supervisor Wood asked Attorney Panasci if we needed to vote to approve Gale's special request for unpaid time off. Attorney Panasci stated that he did not think it needed a vote to be approved as it's consistent with what the policy is. Supervisor Wood stated the memo is very definitive.

MISCELLANEOUS-

Records Retention Schedule- the NYS Archives is revising and consolidating its local government records retention and disposition schedules and issuing a single, comprehensive retention schedule for all for all types of local governments on August 1, 2020. The new schedule 'Retention and Disposition Schedule for New York Local Government Records' or LGS-1, will supersede and replace the current MU-1 Schedule for use by cities, towns, villages and fire districts (2003)

Motion was made by Riddell Kent, Seconded by Mowers to adopt the following records management resolution:

Retention and Disposition Schedule for New York Local Government Records (LGS-1)

RESOLVED, By the Town Board of Town of Oneonta that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative,

fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

VOTE – Ayes 5, Nays 0 Motion Carried

Builders Risk Policy - Supervisor Wood stated our insurance agent Dan Root was out and saw the building going up and stated that we should consider a builders risk policy for \$3694. We got notice in the mail that a builders risk policy from a different company was going to be cancelled effective Nov 12. It was a requirement in the contract for the general contractor to provide the town with that insurance. It was built into the cost of the building. They also have liability insurance.

Liquor License- Brooks BBQ applied for a wine, beer and cider license. There were no objections.

Fiscal Advisors Bond Rating- Supervisor Wood stated that he got a quote from bank of Cooperstown of 2.75% for a one year BAN. The interest would be \$58,483 on one year. We have one other option that he discussed at length with fiscal advisors. They would like us to enter into an agreement with them. They will put out a 120 day note. Even if the note comes in at 2.75% which he thought it might. The interest for four months would only be \$12,000 on 2.1 million dollars. We have to decide to accept the proposal from Bank of Cooperstown or Fiscal Advisors. Bank of Cooperstown interest rate is for a full year. Supervisor Wood stated that he doesn't think that it's a good plan right now. Fiscal Advisors is pretty sure we can get a rate around 1% on the open market for a 20 year loan. Supervisor Wood stated that he ran numbers and if we were to borrow 2.1 million dollars for twenty years at 1% our annual payment would be \$116,372 dollars a year. At 2% its \$128,429. We are talking about a 12,000 gap in interest payments alone. The net result is we would be saving over the life of the loan, a quarter of a million dollars in interest for each percentage point over 1 that we go. If we go with Fiscal advisors there contract price for the service is \$9,200.00. We are looking at close to \$10,000 for the bond council to draw up the paperwork. If we get a rating from Moody's that rating is \$13,000 and we have to pay to put it out to bid. We are probably looking at a 35,000 investment to get the financing in place. With that being said within 2-3 years we have it covered. This is what it takes to get traded on the open public market.

Motion was made by Jacob, Seconded by Riddell Kent for supervisor wood to enter into a contract with Fiscal Advisors to establish a bond rating. The estimated cost is about \$9200.

VOTE – Ayes 5, Nays 0 Motion Carried

OWL use of Fortin House- Riddell Kent received an email from Caitlin Davey about using the owl house at Fortin Park for some different uses. Supervisor Wood stated his opinion is that the once where they are going to bring small groups of children to learn in learning pods is basically what they are already doing. The one about renting it out for a nursery school, he doesn't see where that fits into the use as we described as part of the park. Jacob stated that if they're getting paid for that, it violates the agreement. Jacob states she thinks it's a good idea but doesn't think we can legally allow that. Attorney Panasci stated that they need to give us an actual proposal. Jacob stated that she thinks a tuition based nursery school is out of the question. Riddell Kent stated that they can send an email asking for more clarification.

PETITIONERS- None.

MINUTES-

Motion was made by Jacob to approve the minutes for July 8th. Seconded by Holleran.

VOTE – Ayes 5, Nays 0 Motion Carried

BILLS

Motion was made by Riddell Kent, Seconded by Holleran to approve the following bills:

General	\$163,924.08	523, 525, 528-533, 535, 537, 524, 539, 544-546, 551-552, 557-561, 565, 567-569, 571-572, 574, 577-578, 589, 592, 601-602, 604-606, 612-618, 621-623, 585
Highway	\$175,407.66	539, 562-564, 573, 575-576, 579-585, 589-591, 593, 595-599
Street Lights	\$2,412.86	537, 567, 568
Highway Garage	\$538,297.04	522, 527, 608-610
Trust & Agency	\$2,693.95	520, 541, 542, 543, 554, 555
Fire Protection	\$355,765.00	
DISTRICTS:		
WESD	\$181,117.17	536, 538, 540, 556, 566, 570, 588, 600, 619-620, 624
WSSD	\$37,414.79	540, 566, 570, 588, 619-320, 5624
SSD	\$93,495.38	536, 540, 570, 586, 588, 619-620, 624
WWD	\$815.67	539, 556, 566, 570, 590, 619-620, 624
PWD	\$47.30	539, 570, 624
SS Water	\$324,073.54	526, 548, 553, 607
<u>TOTAL</u>	\$1,875,464.44	

Meeting adjourned at 7:52PM

Respectfully submitted,

Sara Robinson
Town Clerk