

TOWN BOARD
Regular Meeting
February 14, 2018

The regular meeting of the Oneonta Town Board was held on February 14, 2018 with the following members present:

Councilwoman:	Patricia Jacob
Councilman:	Randal Mowers
Councilwoman:	Patricia Riddell Kent
Councilman:	Brett Holleran
Supervisor:	Robert T. Wood
Town Clerk:	Cheryl L. Shackelton

Others present: Rob Panasci, Town Attorney; James Hurtubise, Supt. of Highways; Steve Kent; and David VanBuren, Sr.

PETITIONERS

David VanBuren of 384 Southside Drive was present to express his concerns that the manager of Lantern Hill Mobile Home Park has been placing units within the park without permits. He cited many issues such as: units extending beyond lot lines; selling units without certificates of occupancy (COs); chickens and ducks roaming free; water not being channeled properly; and snow and ice issues. He said they should be held accountable and brought to court if violations are found. He added that the town needs to follow through on 'stop work orders'. Attorney Panasci and the Town Board agreed that don't want the lack of a certificate of occupancy to impact the residents'. Supervisor Wood stated that the town has been working with Lantern Hill in an effort to get them to comply and will continue to do so.

COMMITTEE REPORTS

Highway/Water & Sewer - Councilwoman Riddell Kent gave the following update and recommendations:

Truck purchase – Motion was made by Riddell Kent, seconded by Mowers to authorize the following truck purchase: 2018 Ford F-350 XL SuperCab 4x4 with 8' Box, from VanBortel Ford, East Rochester, at a cost of \$39,387.50.

VOTE – Ayes 5, Nays 0 Motion Carried

Public Safety- Supervisor Wood reported:

Taser – Motion was made by Mowers, seconded by Holleran to approve the purchase of an X2 Professional Series Taser, from Taser International Inc., at a cost of \$1,399.99 for the Town Constable.

VOTE – Ayes 5, Nays 0

Security system camera – Motion was made by Holleran, seconded by Mowers to purchase one additional camera for the court video system from Satellite Central, at a cost of \$299; and one additional 27" HD monitor from Office Max, at a cost of \$169.

VOTE – Ayes 5, Nays 0 Motion Carried

133 Southside Drive – Supervisor Wood stated that a violation and court appearance notice were issued to the property owner. An attorney appeared in court to answer the summons and agreed to have the property cleaned up by April 13th. They will return to court on May 1st.

Facilities, Technology, Parks – Councilman Mowers reported that he obtained proposals from the following garbage haulers:

Casella Waste Services: Town Hall \$85/mo.; Fortin Park \$60/mo.

Logan's Trucking: Town Hall \$175/mo.; Fortin Park \$90/mo.

Reed: Town Hall \$138/mo.; Fortin Park \$70/mo.

Davis Disposal: Town Hall \$170/mo.; Fortin Park \$60/mo.

Motion was made Mowers, seconded by Jacob to award a three year contract to Casella Waste Services at \$85/month for Town Hall; and \$60/month for Fortin Park.

VOTE – Ayes 5, Nays 0 Motion Carried

Into the Streets – Councilman Holleran reported and recommended as follows:

'Into the Streets' – Will submit an application for general clean-up of parks and painting of the Fortin Park maintenance building.

Town Hall roof – Worked up a 'Request for Proposal' with two different options and is ready to put it out to bid. Motion was made by Jacob, seconded by Riddell Kent to advertise the 'Request for Proposal' to remove existing shingles, repair or replace the existing roof bed and replace the roof with architectural shingles that have a lifetime warranty or standing seam galvalume roof.

VOTE – Ayes 5, Nays 0 Motion Carried

Human Resources and Public Benefit – The board agreed to meet March 12th at 3:15 pm to continue review of highway personnel requests.

Councilwoman Jacob reported that Bassett Healthcare Network has begun a drug take-back pilot program with collection sites at Bassett Medical Center, O'Connor Hospital and FoxCare Center. Individuals will be able to drop off unwanted, expired, or leftover medications via collection kiosks.

CODE ENFORCEMENT

STBOA training - Motion was made by Riddell Kent, seconded by Holleran to authorize Code Enforcement personnel to attend STBOA training in Norwich, NY, February 20 & 21, 2018, at no cost.

VOTE – Ayes 5, Nays 0 Motion Carried

MISCELLANEOUS

Fire Commissioners – Councilwoman Riddell Kent gave the following report from the February 13th meeting:

- Al Rubin will replace former Commissioner Mike Butler on the City Task Force
- Rubin met with the Mayor and told him that he would like to see Meg Hungerford and the City Manager more involved in negotiations
- Rubin suggested the City calculate and summarize a formula for the Town's share; he said this data is needed in order to negotiate; the Mayor agreed to provide the

information.

Standard work day – Motion was made by Jacob, seconded by Riddell Kent to approve the following ‘Standard Work Day and Reporting’ resolution:

Be it resolved, that the Town of Oneonta hereby establishes a 6 hour work day for Laura Sause, Zoning Board Clerk and will report the official to the New York State and Local Employees’ Retirement System based on her record of activities maintained and submitted to the Town Clerk.

VOTE – Ayes 5, Nays 0 Motion Carried

Copier purchase – Motion was made by Mowers, seconded by Jacob to approve the purchase of a new copier for the Town Clerk’s office from PDQ , at a cost of \$785.00.

Discussion: The board agreed that the current copier be transferred to the Highway Department.

VOTE – Ayes 5, Nays 0 Motion Carried

Graduated Aged Exemption – Motion was made by Riddell Kent, seconded by Jacob to set a public hearing for March 14, 2018 at 7:00 pm to consider a local law that would address a graduated aged exemption.

VOTE – Ayes 5, Nays 0 Motion Carried

LED street lights – Supervisor Wood, after inquiring about the LED street light conversion program, was informed by NYSEG that it would cost \$19,198.00 to convert the town’s 307 NYSEG-owned cobra head street light to LED. Discussion ensued as to whether or not it would be cost effective.

Councilman Mowers volunteered to assist in getting the easements from residents on Southside Drive.

APPROVAL OF MINUTES

Motion was made Jacob, seconded by Riddell Kent to approve the January 10, 2018 minutes.

VOTE – Ayes 5, Nays 0 Motion Carried

BILLS/BUDET MODIFICATIONS

Motion was made by Riddell Kent seconded by Holleran to approve the following bills and budget modifications:

2017 Bills

General	\$24,045.34	1005-1009, 1011-1013
Street Lights	\$837.90	1009
DISTRICTS :		
WESD	\$14.54	1010
WSSD	\$33.09	1010
WWD	\$1,125.77	1004,1010

2018 Bills

General	\$81,501.35	25,28,33,35,37,39,42-45,49,50,52-55,57-69,71,80,86,87,97-99,102,103
Highway	\$39,919.35	35,63,68,72-78,86-96,101
Street Lights	\$3,357.67	50,52
Trust & Agency	\$1,232,618.55	29-32,34,38,40,41,47,48,100
DISTRICTS:		
WESD	\$9,099.11	26,27,36,46,51,56,79,81,83-85
WSSD	\$2,088.07	26,27,36,46,56,79,81,83
SSD	\$3,095.59	26,27,36,46,56,79,81,83,85
WWD	\$2,937.15	26,27,36,46,56,70,81-83
PWD	\$945.31	26,27,36,46,56,83

Budget Modifications

General Account		WE SD			
	11104.01.411	142		81304.08	11008
	11104.01.472	43		90108.08	11
	11104.01.471	-185		90608.08	12
	13554.01	-			
		4170		2120.08	9925
	14204.01.023	232		2128.08	1106
	14404.01.025	295			
	14404.01.027	7121	SSD		
		-		81301.10.0	
	14404.01	7416		34	97
	16202.01	4125		81304.10	3116
	16804.01.411	49		2120.1	3213
	16804.01.442	18			
	16804.01.470	-67	PWD		
	19304.01	87		83404.12	2070
	31201.01.028	208		90608.12	2
	31202.01	-208		97957.12	9
					-
	36204.01	16		83104.12	2081
	36204.01.411	-16			
	51824.01	912	SL1		
	71802.01	2290		51824.07	1051
		-			
	71804.01	2290		599.07	1051
	83104.01	584			
	90108.01	188	SL2		

	90608.01	4180		51824.14	129
		-			
	19904.01	1124			
		4		599.14	129
		3525			
	14404.01.026	51			
		3474			
	5031.01	45	SL3		
				51824.15	474
Highway			599.1		
Account			5	474	
	51104.03.415	3066			
	51104.03.418	702	SL4		
		-			
	51104.03.417	3768		51824.16	17
		1085			
	51301.03	4		599.16	17
		-			
		1085			
	51421.03	4			
	51304.03.463	5977			
		-			
	51302.03.222	5977			
	90108.03	1722			
		-			
	90308.03	1722			
		4737			
	51124.03	2			
		4737			
	3501.03	2			

VOTE – Ayes 5, Nays 0 Motion Carried

Motion was made by Riddell Kent, seconded by Mowers to adjourn at 8:45 PM.

VOTE – Ayes 5, Nays 0 Motion Carried

Respectfully submitted,

Cheryl L. Shackelton
Town Clerk

TOWN BOARD
Regular Meeting
March 14, 2018

A regular meeting of the Oneonta Town Board was held on March 14, 2018 with the following members present:

Councilwoman: Patricia Jacob
Councilwoman: Patricia Riddell Kent
Councilman: Randy Mowers
Councilman: Brett Holleran
Supervisor: Robert Wood
Town Clerk: Absent

Others present: Rob Panasci, Town Attorney; Jim Hurtubise, Hwy. Supt.; Steve Kent; Michael Ranieri.

COMMITTEE REPORTS

Highway/Water & Sewer - Councilwoman Riddell Kent gave the following report and recommendations:

- Plains at Parish Water Rates (\$16/1000 gallons for big building and \$10.00/1000gallons for houses.
Motion was made by Mowers, seconded by Wood to accept water rates.
VOTE – Ayes 5, Nays 0 Motion Carried

- Advertise for new Motor Equipment Operator in anticipation of the retirement of Ralph Hedman. Riddell Kent said ee will be losing another experienced & valued employee.

Motion was made by Jacob, seconded by Riddell Kent to publish notice for the MEO.
VOTE – Ayes 5, Nays 0 Motion Carried

- Purchase of solar speed sign from Evolis at price of \$2925.

Riddell Kent stated this will help address speed concerns we've been hearing about from our residents on Southside Dr and West St.

Motion was made by Riddell Kent, seconded by Jacob to purchase solar sign.
VOTE – Ayes 5, Nays 0 Motion Carried

Public Safety - Supervisor Wood gave the following report:

Taser has been ordered and confirmed
New metal detector and video cameras have been installed.
Consideration for looking into new vehicle for constable. Have time to consider.

Facilities, Technology, Parks - Councilman Holleran gave the following update and recommendations:

- Roof bid. The only bid received was from Unique Builders and Remodeling, LLC for \$70,279.11 for asphalt shingles and \$117,327.33 for metal roofing. Tabled until the Town Board gets a per sheet value of sheathing.
- Pedestrian bridge between Schoolhouse Lane and Greater Plains School. \$4,000 grant from Complete Streets. Had to be used for street safety. Idea was pedestrian bridge to cross stream. School is interested in talking about it but will be difficult to complete for \$4,000. Councilwoman Jacob will explore an alternate project to get a grant for bike racks at the Lawn Park Pool.
- Cleaning proposals. Submit an RFP with the cleaning requirements the Town needs.

Human Resources and Public Benefit

Amendments to Employee Handbook discussed. The issue is whether the changes should apply retroactively. Board decided that changes will take effect when the handbook modifications are finalized.

Legislative

PUBLIC HEARINGS

- Real Property Exemption for Aged Persons Local Law

Motion was made by Riddell Kent, seconded by Holleran to open the public hearing at 7:03.
VOTE – Ayes 5, Nays 0 Motion Carried

Supervisor Wood explained the reason for the local law. The law allows for a sliding scale for the exemption. The sliding scale is based upon the scale adopted by the County.

No public comment.

Motion was made by Jacob, seconded by Riddell Kent to close the public hearing.
VOTE – Ayes 5, Nays 0 Motion Carried

Riddell Kent thanked the board for their consideration in this which will protect elderly low income homeowners from increased cost of living.

Motion was made by Riddell Kent, seconded by Jacob to adopt a local law that would amend the exemption for aged persons within the Town per the attached.
VOTE – Ayes 5, Nays 0 Motion Carried

PETITIONERS

Michael Ranieri discussed a zone change from an RD-40 to a PDD on property located on East Street the former Oneonta Tractor property.

When the property was purchased, it was a commercial property. Removed the buildings after purchased.

Entrance from Town parcel on East Street was removed per the request of the Town

The project is intended to be market rate apartments, 12 to 18 apartments per building, two buildings in the Town and one in the city. If the developer was to receive grants for low income housing, some of the units would be let at lower rates.

Parcel is only 2.52, can add additional lots to get 4.00 acres but the other lots can only be used for single family or duplex homes. It can be part of the PDD.

Property has sewer and water available.

Mr. Ranieri was told he would be responsible for initiating an application for a zone change which would require a long form EAF.

ATTORNEY

Nothing to report.

CODE ENFORCEMENT

Nothing to report.

MISCELLANEOUS

- Fire District Report. Alan Ruben had an email dialogue with Mayor to discuss negotiations with City staff. Alan wants engagement from Town Board members to discuss a methodology. Meet at public safety to discuss ambulance.
- Supervisor has signed the CDBG preliminary application for the Tent RR Administrator for the \$215,000 grant.
- Designate Supervisor as Certifying Officer and Environmental Responsibility Cert. Motion was made by Riddell Kent, seconded by Jacob to designate the Supervisor as the Certifying Officer.

VOTE – Ayes 5, Nays 0 Motion Carried

Informational:

- Received a thank you letter from Susquehanna Animal Shelter for the Town's letter of support for the \$500,000 Grant

Supervisor Wood gave a summary of the classes he took in NYC at the Association of Towns meeting. He wanted the board members to know that the conference

offered many excellent opportunities to learn about many of the issues we discuss monthly. He also advised the board of the legislative agenda the association was lobbying for in Albany.

APPROVAL OF MINUTES

Motion was made by Holleran, seconded by Mowers to approve the February 14, 2018 minutes.
VOTE – Ayes 5, Nays 0 Motion Carried

BILLS

Motion was made by Jacob, seconded by Holleran to approve the following bills:

General \$ _____

Highway \$ _____

Street Lights \$ _____

Trust &
Agency \$ _____

DISTRICTS:

WESD \$ _____

WSSD \$ _____

SSD \$ _____

WWD \$ _____

PWD \$ _____

VOTE – Ayes 5, Nays 0 Motion Carried

The meeting was adjourned at 9:00 pm.

Respectfully submitted,

Robert Panasci
Town Attorney