

Permit Instructions for a Garage or Storage Building for Town of Oneonta

I want to obtain a permit for a garage or storage building.

What do I need to apply for my permit?

These are the items you will need when you submit your permit application.

Check List

- A completed building permit application (no permit application will be accepted unless it is completely filled out).
- Application fee (see schedule on building permit application instructions)No permit application will be reviewed without the necessary fee.
- Proof of NYS Workmen's Compensation / Disability Insurance for ALL contractors or an exemption form.++
- Planning Board / ZBA approvals as required.
- Site plan (to scale).**
- Clear complete drawings of the work proposed (including plans; sections; elevations; lumber size and spacing; labeling of all rooms; rafter and floor joist spans, spacing, and size; foundation type and reinforcement).**
- Energy code and insulation details if your building will be heated.**
- Truss certificate (stamped and signed by a design professional), if applicable (available from supplier).

Construction cannot begin until your permit is issued. No occupancy may occur until a certificate of occupancy is issued. Fines for violation of these requirements may be assessed.

After I receive my permit what will I need to obtain a certificate of occupancy?

- Your building permit MUST be posted so that it is visible from the road.
- A final electrical inspection certificate from an electrical inspector approved by this office.
- Your 911 number posted in 4" numbers visible (both directions) from the road.
- All required inspections including a final inspection from this office to determine that all NYS codes are complied with. +

**Code Official reserves the right to require engineered stamped plans for all projects.

+You are responsible to schedule all inspections when required. Allow adequate time to be placed on the schedule.

++Construction accomplished by homeowners requires an Affidavit of Exemption

