

TOWN BOARD
Regular Meeting
January 9, 2019

A regular meeting of the Oneonta Town Board was held on January 9, 2019 with the following members present:

Councilman: Brett Holleran
Councilwoman: Patricia Jacob
Councilman: Randy Mowers
Councilwoman: Patricia Riddell Kent
Supervisor: Robert Wood
Town Clerk: Cheryl L. Shackelton

Others present: James Hurtubise, Highway Supt.; Steve Kent; Walter Schmitt; Michael Schmitt; Dave Rowley; Tom Armao; Richard Harlem; and Arley Lau.

PETITIONERS

David Rowley – Disturbed that the Town Board took action on an item not on the Dec. 12th agenda; that item being a resolution advising the state that the Town of Oneonta does not support the grant as written because the Town Board was not adequately consulted prior to the submission of the grant; this tells the business community they can't expand their use of natural gas usage and that their input isn't important; it shows a lack of transparency.

Supervisor Wood said he expressed his concerns on taking action, but felt pressured by petitioners that showed up.

Councilman Holleran suggested instituting a policy whereby the board does not act on non-agenda items unless imminent public safety is of concern to allow for discussion, research and time for thought.

COMMITTEE REPORTS

Highway/Water & Sewer – Councilwoman Riddell Kent reported as follows:

Southside Sewer District - Motion was made by Riddell Kent, seconded by Jacob to set bond repayment rate for the Southside Sewer District at \$83.00 per unit.

VOTE – Ayes 5, Nays 0 Motion Carried

Southside sidewalks – Town Board discussed many aspects of the Southside sidewalk DEC Grant such as design, location, pedestrian and vehicle traffic, costs, and TAP grant. Supervisor Wood said he would speak with DEC and bring something back to the February meeting.

Surplus equipment – Motion was made by Mowers, seconded by Jacob to surplus three light bars from the old Constable vehicle; and the old Ford tractor at Fortin Park.

VOTE – Ayes 5, Nays 0 Motion Carried

Miscellaneous – “Smoke Free” signs have been installed; Reflective strips have been added to

signs on Blend Hill Road; and the ice rink at Fortin Park has been set up.

Public Safety – Supervisor Wood reported as follows:

Constable vehicle striping – Motion was made by Jacob, seconded by Riddell Kent to approve the cost of \$1135.00 to detail the Constable vehicle with striping.

VOTE – Ayes 5, Nays 0 Motion Carried

Amendment to Constable Handbook – Motion was made by Riddell Kent, seconded by Holleran to make the following amendment to the Constable Handbook:

Occupational exposure to infectious diseases can occur at any time during the course of your duties. Occupational exposure can occur through direct skin or mucous membrane contact with blood, bodily fluids, or other potentially infectious materials contaminated with an infectious agent (e.g. Anthrax) as well as by needle sticks, bites, or inhalation of airborne pathogens. Despite a Constable's best effort to limit occupational exposure to infectious diseases, exposure may still occur. Immediate medical treatment of an exposure can prevent or reduce the possibility of contracting infectious diseases. If you have a reason to believe that you have been exposed to an infectious disease while on duty, immediately notify your supervisor so that arrangements can be made for you to receive appropriate medical treatment.

Appropriate personal protective equipment is required when performing any task where there is a potential to come into contact with blood, bodily fluids, or any other potentially infectious materials, whether the blood, bodily fluids, or other potentially infectious materials are on a person or an object. These tasks include, but are not limited to: administering CPR, first aid, c

- PPE includes resuscitation masks (kept in Division First Aid Kits) and BioHazard Kits containing the following:
 - 1 eye shield/mask
 - 1 fluid resistant disposable gown
 - 2 disinfectant towelettes
 - 1 pair disposable gloves
 - 1 red biohazard disposal bag

Wear appropriate gloves when it can be reasonably anticipated that you may have contact with blood, bodily fluids, or other potentially infectious materials and when handling or touching contaminated items or surfaces. Replace gloves if: torn, punctured, contaminated, or if their ability to function as a barrier is compromised.

Following any contact of body areas with blood, bodily fluids, or any other infectious materials, you must wash your hands and any other exposed skin with soap and water as soon as possible. Employees must also flush exposed mucous membranes (eyes, mouth, etc.) with water.

Never wash or decontaminate disposable gloves for reuse or before disposal.

Wear appropriate face and eye protection such as a mask with glasses with solid side shields or a chin-length face shield when splashes, sprays, spatters, or droplets of blood, bodily fluids, or other potentially infectious material pose a hazard to the eye, nose, or mouth.

Use readily accessible hand washing facilities.

Wash hands immediately or as soon as feasible after removal of gloves, or other personal protection equipment.

At non-fixed sites (i.e., Emergency scenes, crime scenes, mobile blood collection sites) which lack hand washing facilities, use interim hand washing measures, such as the antiseptic towelettes, anti-bacterial hand sanitizer and paper towels contained in the Fire Aid Kits or Biohazard Kits. Personnel shall wash their hands with soap and water as soon as practicable. Do not recap or bend needles. Do not shear or break contaminated needles.

Label all material that is or may be contaminated with a Biohazard Symbol.

Decontaminate equipment immediately after it has been used. Wash with 0.5% Sodium Hypochlorite Solution (1 part Clorox to 9 parts water) or Clorox clean-up with bleach. Equipment includes items such as vehicles, nightsticks, flashlight, handcuffs, clothing and personal protective equipment (PPE).

Vehicles contaminated to the extent that they cannot safely be decontaminated per above instructions will be decontaminated by contracted forensic cleaning services.

Do not eat, drink, smoke, apply cosmetics or lip balm or handle contact lenses in work areas where there is a likelihood of occupational exposure.

For possible exposure to blood borne pathogens you should seek medical treatment as soon as practicable after the exposure. If possible, you should proceed directly to the hospital (or emergency medical care provider) from the scene. Medical personnel should be given a completed copy of: *Documentation and Identification of Source Individual, Exposure Incident Report*, and *Instructions to Medical Personnel*, which provides them with all required information including treatment recommendations and instructions.

Should an exposure incident occur contact your immediate Supervisor immediately. Document each exposure. Document the routes of exposure and how exposure occurred.

An immediate confidential medical evaluation and follow-up will be coordinated through the Town Supervisor's office.

VOTE – Ayes 5, Nays 0 Motion Carried

Facilities, Technology, Parks. Councilman Holleran had nothing to report.

Human Resources and Public Benefit.

Water System Operator – Motion was made by Mowers, seconded by Riddell Kent to permanently appoint Terry Harkenreader as Water/Wastewater Technician.

VOTE – Ayes 5, Nays 0 Motion Carried

Legislative. Councilwoman Jacob is continuing to work on an amendment to the zoning law that would require a public hearing for certain site plan reviews and will consult with Attorney

Panasci for his input.

CODE ENFORCEMENT –

Purchase request – Motion was made by Holleran, seconded by Jacob to authorize the following purchase requests:

- 2019 STBOA Membership \$120
- 2019 Annual Dues – NYS Fire Marshals \$10
- 2019 Annual Dues – NFPA \$175

VOTE – Ayes 5, Nays 0 Motion Carried

MISCELLANEOUS

LED lighting – Supervisor Wood discussed options to either purchase our street lights from NYSEG or to convert them to LEDs. He will meet with the City to see if a joint effort could result in savings through shared services.

Energy Summit – Motion was made by Jacob, seconded by Mowers to authorize Supervisor Wood, Councilman Mowers, Councilwoman Riddell Kent, and Jim Hurtubise to attend the Energy Summit Jan. 31st in Cooperstown at a cost of \$60/person.

VOTE – Ayes 5, Nays 0 Motion Carried

Custom Electronics Expansion - SEQRA resolution

Motion was made by Jacob, seconded by Riddell Kent to adopt the following resolution:
RESOLUTION Designating the Custom Electronics Expansion a Type II Action under NYS SEQRA

WHEREAS, the Town of Oneonta has received a \$750,000 grant from the NYS Office of Homes and Community Renewal for providing financial assistance to Custom Electronics, and

WHEREAS, such grant assistance is from federal funds under the Community Development Block Grant (CDBG) program; and

WHEREAS, such assistance requires the Town of Oneonta to perform an environmental assessment of the activities proposed to be undertaken; and

WHEREAS, Custom Electronics intends to upgrade its facility at 118 Winney Hill Road to accommodate moving some existing manufacturing from its 87 Browne Street facility to make room for installation of new manufacturing equipment at its 87 Browne Street facility including new partitions, new electrical upgrades, and the installation of water and sewer laterals, provided however, the expansion of either facility will not exceed 4,000 square feet; and

WHEREAS, According to NYS DEC SEQRA, Type II Actions are those actions, or classes of actions, which have been found categorically to not have significant adverse impacts on the environment, or actions that have been statutorily exempted from SEQR review. They do not require preparation of an EAF, a negative or positive declaration, or an EIS. Any action or class of actions listed as Type II n [617.5](#) requires no further processing under SEQR. There is no documentation requirement for these actions, although it is recommended that a note be added to

the project file indicating that the project was considered under SEQR and met the requirements for a Type II action; and

WHEREAS, the agency classifying the action must make sure that all aspects of the whole action are included when determining that an action is Type II. Additionally, the applicant or agency working with the action must keep in mind that, although an action is classified as Type II under SEQR, it must still comply with all relevant local laws and ordinances and meet all the criteria or standards for approvals; and

WHEREAS, the following sections related to Custom Electronics:

617.5(c)(11)

"extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on this list;"

If the extension of utility service is functionally dependent on an action on the Type II list, then all parts of the action constitute the whole action and are not subject to SEQR. If the destination of the utility line is a Type II action, it is reasonable that extending utility lines to the structure or facility is also Type II.

617.5(c)(25)

"purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials;"

617.5(c)(7)

"construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;" now therefore be it

RESOLVED, the Town Board of the Town of Oneonta designates the Custom Electronics project, both for equipment installation at 87 Browne Street and for rehabilitation of 118 Winney Hill Street facility, a Type II Action under NYS SEQRA.

VOTE – Ayes 5, Nays 0 Motion Carried

Supervisor Wood recognized Walt Schmitt and Michael Schmitt of the West Oneonta Fire Department who assisted in the tragic fire in the City of Oneonta that took the life of John Heller.

APPROVAL OF MINUTES

Motion was made by Mowers, seconded by Jacob to approve the December 12, 2018 minutes.

VOTE – Ayes 5, Nays 0

Motion Carried

BILLS

Motion was made by Jacob, seconded by Riddell Kent to approve the following bills with the addition of \$10,521.00 for the Plains Water District; and \$147.30 for disability insurance:

December 2018 bills:

General	\$26,847.96	930-932,941,943,944,946,949-953,955-957,960,965,968,974
		978-982
Highway	\$16,472.64	958,959,961-964,966-970,982-985
Street Lights	\$4,199.98	955,973,974
Highway Gar.	\$3,441.00	941
Trust & Agency	\$3,938.47	924,926-929,934-940,945
DISTRICTS :		
WESD	\$2,472.34	925,933,947,948,954,971,972,975-977
WSSD	\$1,704.80	925,947,954,971,976,977
SSD	\$1,139.51	925,947,948,954,971,975-977
WWD	\$1,998.25	925,933,947,954,971,976,977
PWD	\$251.69	925,947,948,954
SS Water Dist.	\$8,181.25	942

January 2019 bills:

General	\$84,153.77	1,3,5,7,9-13,15-22
Highway	\$56,034.67	1,3,7,23
Trust & Agency	\$1,151.49	25-27
DISTRICTS :		
WESD	\$8,764.39	2,4,6,8,14,24
WSSD	\$2,926.70	2,4,6,8,14,24
SSD	\$4,521.48	2,4,6,8,14,24
WWD	\$2,900.18	2,4,6,8,14,24
PWD	\$1,284.15	2,4,6,8,14,24

VOTE – Ayes 5, Nays 0

Motion Carried

The meeting was adjourned at 8:00 pm.

Respectfully submitted,

Cheryl L. Shackelton
Town Clerk